

Training Videos: Technical Recommendations

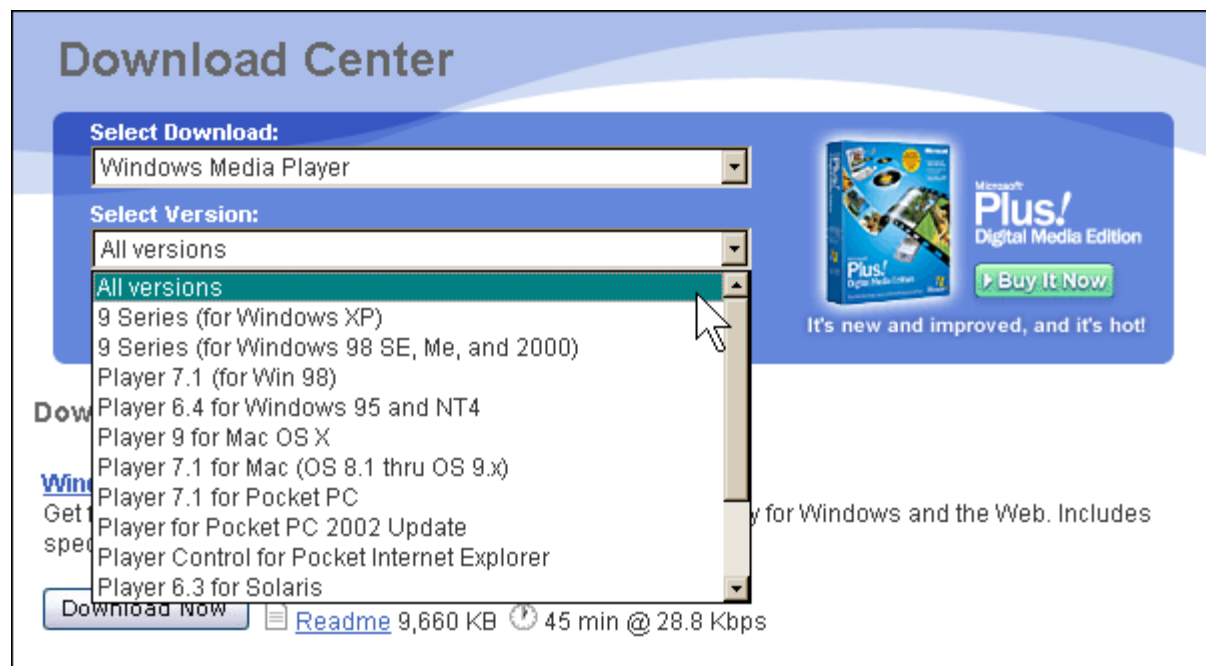
To make the most out of the video tutorials, here are some quick steps to follow.

Step 1: Downloading Microsoft® Windows Media Player

Make sure you have an updated version of Windows Media Player for your system. The video tutorials run on Windows Media Player 6.4 and higher - for your operating system, you'll need to download the most appropriate version.

To download Windows Media Player

- Visit the Windows download center at <http://www.microsoft.com/windows/windowsmedia/download/default.asp>.
- Click the **Select Version** arrow, then click the version that corresponds with your operating system:



3. Click the **Download Now** button for the player and follow the on-screen instructions.

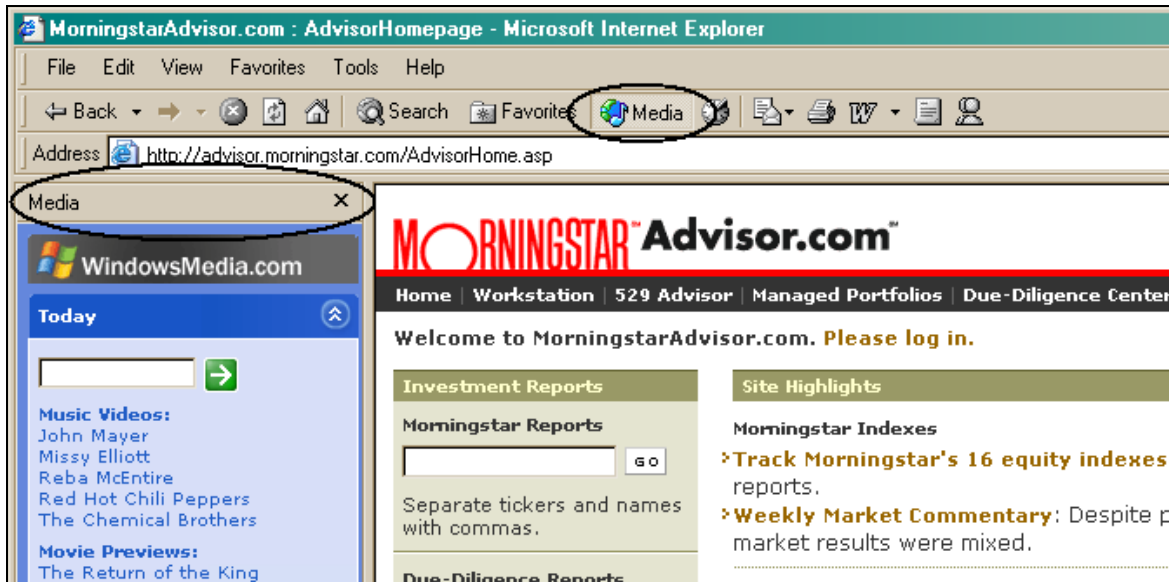
Step 2: Turning Off the Internet Explorer Media Bar

Before opening the videos, make sure that you are setup for optimal viewing. You will need the videos to play directly in the Windows Media Player for best results. This may not happen immediately depending on your browser settings. Your browser may be set up to automatically play the video files in the Media Bar. If this is the case, you'll want to turn this off. Follow the instructions to below to make sure your settings are correct.

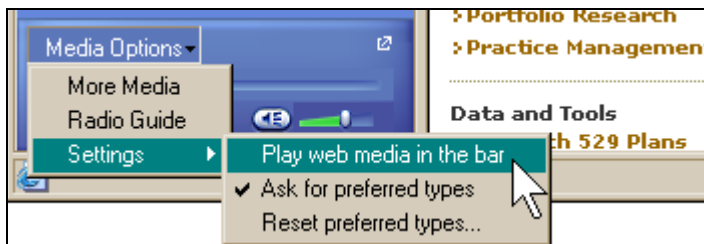
To turn off the Internet Explorer Media Bar

1. BEFORE viewing any videos, open Internet Explorer. Once open, click the **Media** button in the toolbar at the top (see screenshot next page) to open the Media bar. It will open on the left-hand part of your screen and will contain miscellaneous information about music, movies and television.

(Directions continue on next page)



- In the Media bar in lower-left corner of the screen, click **Media Options**, point to **Settings**, and then check to see if **Play web media in the bar** has a checkmark. If it doesn't (like below), you do not need to change anything. If it does have a check mark, just click on it once and it will deselect this option. If you have done this correctly, the videos will play automatically in a separate window. If you have failed, then the videos will play in a small window in the **Media** bar.



- Click the **Media** button again to close the Media Bar. Next time you play a Windows media file, it should open in Windows Media Player instead.

Step 3: Playing the Tutorial - Recommended Settings

Once you have opened a video in the Windows Media Player, there are a few things you can do to optimize your viewing experience.

Recommended Settings

- Make sure you are in Full Mode (CTRL +1) and not Skin Mode (CTRL +2).
- You can expand the video to fit the whole screen area (Alt+Enter). It may decrease the video quality or cause flickering. To exit this mode use Alt+Enter again.
- Set Video Size to 100%...

In version...	Do this:
9 Series	From the View menu, point to Video Size , and then select 100% .
7.1x and 6.4	From the View menu, point to Zoom , and then select 100% .

- Maximize the tutorial area (not applicable in version 6.4)

In version...	Do this:
Version 9 Series	<ol style="list-style-type: none">1. From the View menu, point to Now Playing Options.2. If there are check marks next to Show Playlist or Show Media Information, clear them by clicking on them
Versions 7.1x	<ol style="list-style-type: none">1. From the View menu, point to Now Playing Tools.2. If there are check marks next to Show Playlist or Show Equalizer and Settings, clear them.

For additional help, visit the Windows Media Player Support Center at:
<http://support.microsoft.com/default.aspx?pr=wmp>